



## **2023 BIENNIAL MEETING**

SALT LAKE CITY, UTAH, USA | MARCH 23-25 | #SRCD23

## **Procedures and Guidelines for the SRCD Mentor – Student/Early Career Review Pairs**

- 1. A Mentor must have a Ph.D. or equivalent degree and be either
  - a) A current Professional Member of SRCD, or
  - b) A current Early Career Member of SRCD who is 3-5 years post-doctorate.
- 2. A Graduate Student or Early Career Reviewer paired with a Mentor may be
  - a) A current Graduate Student Member of SRCD, or
  - b) A current Early Career Member of SRCD who is less than 3 years post-doctorate.
- 3. A Mentor may pair with *only one* Graduate Student or Early Career Reviewer through the review process.
- 4. Panel Chairs may not serve as Mentors.
- The Mentor cannot be a solo reviewer in addition to mentoring a Graduate Student or Early Career Reviewer through the review process.
   NOTE: If a review pair fails to be established, the Mentor may serve as a solo reviewer.
- 6. Please Note: Only Mentors will sign up to review. During the sign-up process, mentors will be asked for their mentee information. Once a mentor has been invited and agreed to serve on a panel, their mentee will be sent an invitation by the SRCD Program Office. Unless paired with a Mentor, only those with a Ph.D. or equivalent advanced degree may volunteer to review.
- 7. The Mentor's scores will be considered the official ratings for the review pair, although the Graduate Student or Early Career Reviewer will also rate submissions and then discuss their decisions with their mentor.
- 8. The review pair will be assigned the same number of submissions to review as are assigned to other reviewers on the panel.

Check your SRCD Membership status by logging into your <a href="SRCD profile">SRCD profile</a>. For questions pertaining to your membership status email <a href="membership@srcd.org">membership@srcd.org</a>.

## **Reviewer Important Dates**

Thursday, September 8, 2022 Submission Deadline
September 26<sup>th</sup> – October 11, 2022 Review Period for All Submissions

Questions? Email SRCD Program Office at programoffice@srcd.org.